

# CENTRE FOR ADMISSIONS

## ANNA UNIVERSITY, CHENNAI - 600 025

### ADMISSION TO M.C.A. DEGREE PROGRAMME (Regular & Evening Self-Supporting) 2022 – 23 (FOR OTHER STATE CANDIDATES)

#### INFORMATION AND INSTRUCTIONS TO CANDIDATES

#### 1) CLASS TIMINGS:

Regular Programme (week days) : From 8.30 a.m. to 4.30 p.m.

Evening Programme (Self-Supporting):

Working days / Holidays : From 4.30 p.m. to 8.30 p.m. (Minimum 5 days per week)

#### 2) DURATION OF THE PROGRAMME

Sl.No.	PG Programme	Eligible Qualification
1	M.C.A. [2 Year Programme]	<ul style="list-style-type: none"><li>A pass in a recognized Bachelor`s degree of minimum 3 years duration in B.C.A. , B.Sc. (Information Technology /Computer Science), Computer Science and Engineering or equivalent* and obtained atleast 50% (45% in the case of candidates belonging to reserved category) in the qualifying degree examination.</li></ul>
2	M.C.A. [2 Year Programme with Bridge Courses as per Anna University norms]	<ul style="list-style-type: none"><li>A pass in a recognized Bachelor`s degree of minimum 3 years duration (in disciplines other than the ones mentioned above) with Mathematics at 10+2 level or at Graduate level and obtained at least 50% (45% in the case of candidates belonging to reserved category) in the qualifying degree examination.</li></ul>

\* Candidates with section 'A' & 'B' certificates (A.M.I.E.) and other similar certificate of professional bodies or societies recognised by the Ministry of Human Resource Development, Govt. of India and enrolled before 31.05.2013 with 2 years regular full time **Teaching / Industrial experience** in the relevant field after successful completion of the course including project work are considered to be equivalent to B.E./B.Tech. Degree holders. An experience certificate is to be produced by the candidates.

(a) 10+2+3/4/5 years degree Pattern

(or)

(b) 10+3 years Diploma + 3 years degree Pattern

(c) (i) 10+2+AMIE\*

(or)

(ii) 10+3 years diploma (awarded by the State Board of Technical Education) + AMIE\*

**Note:**

- i. Candidates admitted through Lateral Entry in degree courses are not eligible except, B.E./B.Tech. Degree Programmes.
- ii. Candidates with B.E./B.Tech. degrees obtained through Distance mode/Week end courses are not eligible.
- iii. Candidates with degree obtained without studying 10<sup>th</sup>, 12<sup>th</sup> Std. or 3 years diploma and 3 years degree programme are not eligible.

Candidates appeared for the final semester/year examination of the said qualifying degree course except AMIE during April / May 2021 may also apply.

**Candidates must have appeared for TANCET 2022 (Tamil Nadu Common Entrance Test – 2022) for M.C.A. admission.**

**3) GENERAL INFORMATION**

- i) Candidates should carefully upload the application form.
- ii) 6 seats in M.C.A. (Regular) and 6 seats in M.C.A. (Evening – Self Supporting) are reserved for Other State Candidates under 'OTHERS' category.

**4) SELECTION AND ADMISSION PROCEDURE**

4.1 Merit list will be prepared based on the marks obtained in TANCET – 2022 (M.C.A.).

4.2 If there is a tie between candidates (same marks obtained by more than one candidate) while preparing the merit list, the candidate who has passed all the subjects upto pre-final semester and having higher average percentage of marks upto pre-final semester of the qualifying examination will be given preference.

**5) COUNSELING**

5.1 The Counseling for Admission for the Academic year 2022-23 will be conducted only through Online Mode.

**5.2 CHOICE ONCE MADE IS FINAL AND CANNOT BE CHANGED.**

Prior to a candidate exercising his / her choice, an Initial amount of ₹ 5, 000/- has to be paid through Online mode and also a Non-Refundable Counseling fee of Rs.300/- (+18% GST) for General Category and SC/ST Category. Once allotted a seat, ₹ 5,000/- already paid will be adjusted towards the tuition fee.

If a candidate does not join after the allotment of a seat and seeks refund, only 80 % of the initial deposit amount paid will be refunded. The candidate should apply for refund through the Web Portal after the end of Counseling.

- 5.3 The candidates are informed that admission given at the time of counseling will only be Provisional. In accordance with rules prescribed for admission, if they are found ineligible on verification of original certificates / particulars by the Dean / University, they cannot claim any right for admission or continuation of study at any stage.

Further, the confirmation of Admission is subject to verification of marks / Certificates by the Competent Authorities. If the mark sheet is found to be not a genuine one, admission is liable for cancellation at any stage of study

## 6) PROCEDURE FOR REGISTRATION OF APPLICATION

1. Candidate should register only through online in the web portal [www.annauniv.edu/cfa](http://www.annauniv.edu/cfa)
2. The candidate should use a valid and functional E-mail ID, a valid and functional Mobile number for registration. This email id and mobile number must be maintained active, as all the communications to the candidates will be sent only to the registered E-mail ID and Mobile number.
3. The candidate must be ready with the details such as Marks, Percentage of Marks, Certificates, Year of Passing, Board / Institute details, Scanned image of their photograph, prescribed file size / resolution. Scanned copy of mark sheet / Transfer Certificate / Migration Certificate / Permanent Residence Certificate and Community Certificate for SC/ST and other relevant certificates if any before applying through online. An application without any one of the relevant certificates or mark sheets will be rejected.
4. Candidates are required to upload their photograph as per the specifications given in the guidelines for scanning. **Application without photograph will be rejected.**
5. **Mode of Payment**  
The candidate should pay the Registration fee of ₹ 800/- (+18% GST) only through Online Payment.

### **PAYMENT BY ANY OTHER MODE WILL NOT BE ACCEPTED.**

6. After entering all the details, choose save / submit button. The entered details can be viewed, in cases if any changes are to be made, the applicant can make the changes. After this the candidate should click submit and save button. **The candidate need not send the printout of the online application or any other documents to the University.** If any of the information given in the Online application is found false or bogus during verification of original certificates, the application shall be summarily rejected.
7. Application received directly other than the online application portal will be rejected.
8. Only Eligible candidates will be permitted for Choice Filling / Online Counseling.

**The last date for Registration and Online submission is 15.08.2022**

### **LIST OF DOCUMENTS TO BE UPLOADED**

1. Recently taken passport size photograph.
2. Copy of Degree Certificate (or) Provisional Certificate in the case of candidates who have passed during 2022 or earlier. Candidates appeared for the final semester / year examination of the qualifying degree in 2022 have to enclose all semester Mark Sheets.
3. Copy of X Standard Mark Sheet
4. Copy of XII Standard Mark Sheet
5. Copy of Mark Sheets of all semesters/years of the Qualifying Examination.
6. TANCET 2022 (MCA) Score card
7. TANCET 2022 (MCA) Hall Ticket

**COUNSELING for Admissions 2022-23 is ONLY THROUGH ONLINE MODE**